

Revised Notices

F006 – PEND RECERT-REQUEST FOR INFO – Per PIER requests, changed notice so free format starts on a new line so it is easier to copy and paste from another notice. Also, added if the due date for more information falls on a weekend or holiday, the household has until the next business day to provide the information.

F007 – PEND APPL-REQUEST FOR INFO – Per PIER requests, changed notice so free format starts on a new line so it is easier to copy and paste from another notice. Also, added if the due date for more information falls on a weekend or holiday, the household has until the next business day to provide the information.

F008 – SHELTER VERIFICATION – Per PIER request, changed notice allowing shelter expenses to be verified by landlord/owner completing the form or by providing other verification of all information requested in the form.

F012 – FS CHANGE REPORTING REQUIREMENTS – Per PIER request, added the notice is a reminder to report changes in an attempt to lessen calls to OPA when household receives the notice as a 12 month contact notice in a 24 month recertification period.

F120 - FS - EXPED,POSTPONED 2 MTHS - Per PIER request, added an additional line of free format. One line was all that was available to add to the notice.

F121 – EXPEDITED F.S.-POSTPONED VERIF - Per PIER request, added an additional line of free format. One line was all that was available to add to the notice.

F122 – FS APP-1 MONTH ONLY,INEL AFTER – Added OPA phone number to be entered.

F200 - DENY-NONCOMP APP PROCESSING - Per PIER request, added if the due date to meet the requirement falls on a weekend or a holiday, the household has until the next business day to meet requirement.

F902 - FS OVERISSUANCE DEMAND LETTER – Revised notice to include all information required by federal regulations. The household has the right to see or make copies of the records used to establish overpayment. The OPA Case Manager must enter a phone number for the household to call to see or make copies of the records used to calculate overpayment. If overpayment is being collected by allotment reduction, the OPA Case Manager must enter the effective date that the allotment will be reduced. If the case is closed, the OPA Case Manager should enter not applicable. The OPA Case must enter 10th day for household to contact Claims and Investigations Unit to make a payment plan.

The claim may be reduced if the Claims and Investigations Unit determines the household is unable to pay the claim. Additional charges may be added to the amount owed if the claim is turned over for collection.

New Notice

F203 – NON-COMPLIANCE ADJUSTMENT NCA – Created new notice to send to the household when an individual(s) is serving a TANF Cash Assistance Sanction or TANF Intentional Program Violation (IPV) disqualification. The notice informs the household of the amount of the non-compliance adjustment that is used as income when calculating the household's food stamp benefit amount. The notice also informs the household that the household needs to include the amount of the NCA when reporting when its gross monthly income exceeds the gross monthly income standard for its household size.

Removed Notice

F034 – LOSS OF ABAWD EXEMPTION – was replaced with notice F035